

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:38pm 9th August 2024 by President Doug Matthew

Present: Doug Matthew (Chair), Alice Edwards (Secretary), Jenny Andrews, Kenneth Clem, Bernice Cooper, Robyn Chippindall, Sue Holburt, Judith Bramich

Apologies: Chris Pohle, Richard Tarnawski, Michele Thorne

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 19th July 2024 are a correct record of the meeting.

Moved by Alice Edwards, seconded Jenny Andrews CARRIED

Business arising from Previous Minutes

Code of Conduct

From 1st July 2024, OFT legislation for Incorporated Associations needs to be considered when Code of Conduct is reviewed including formalising an internal grievance procedure in line with OFT requirements and ensuring that any remuneration or benefit to any club committee member or relative be disclosed at the AGM.

- Sub-Committee to review Club's Code of Conduct taking into account the Grievance Procedure outlined by the Office of Fair Trading

Air-Conditioning

The Club received a grant from the Brisbane City Council for \$11,000 on 8th December 2023. The grant must be used within 12 months. It is hoped that it can be used in conjunction with a Gambling Community Fund Grant (\$35,000). Doug Matthew has been in contact with the State Member who reiterated his support for any future grant application the club submits. A new grant opens in September and closes in November. Sue Holburt suggested that a maintenance schedule should be included in the next grant application to show where the club expects to have to spend reserves in the future.

- Doug Matthew to get an up-to-date quote to replace the air-conditioner.

Brisbane City Council

- **Lease**
A new 4 year lease has been signed and returned to the Brisbane City Council Legal Department.

Storage Space

Sue Holburt has suggested that the building be extended on the left-hand side of the front entrance door to the edge of the concrete slab. The proposal is to replace the glass windows with a door access. The requested drawings have been received.

- Doug Matthew to send drawings to Sue Holburt
- Sue Holburt to get quote(s) for building work

Nationwide Pairs

Sue Holburt has written to the QBA in an effort to have outstanding issues resolved. NWP played at Sunnybank Club on Thursday night could not be held because of the inability to access the NWP web-site over a number of days.

- Sue Holburt to write to QBA and report progress

QBA Novice Pairs

Because the production of the 2025 Calendar is well underway, the Committee agreed that the club should host the event in 2025 and will advise the QBA that this will be the last year. The Club will also host the Teams of 3 for the QBA in 2025 but not in 2026.

- Robyn Chippindall to write to the QBA to advise them of the Committee's decision.

Correspondence In

20-07-2024	QBA	2025 Calendar
20-07-2024	QBA	Tips
20-07-2024	Brisbane Zone Secretary	Newsletter
20-07-2024	Brisbane Zone Secretary	GNOT Rules Update
22-07-2024	QBA	2025 Calendar
23-07-2024	Toowong Bridge Club	Novice Congress Flyer
24-07-2024	Ventia	Expressions of Interest
25-07-2024	Brisbane City Council	Alcohol on Premises
26-07-2024	QBA	2024 Club Teams Knockout Competition
28-07-2024	QBA	Prize Money Guidelines
28-07-2024	Noosa Bridge Club	Congress Flyer
29-07-2024	Kenmore Bridge Club	Novice Congress Flyer

30-07-2024	QBA	2025 Calendar – Draft
01-08-2024	ABF	2024 Australia Wide Novice Pairs
03-08-2024	Sunshine Coast Bridge Club	Congress Flyer
06-08-2024	QBA	ABF Fees / 2025 Calendar

Correspondence Out

20-07-2024	Robyn Chippindall	Brisbane Zone Secretary	GNOT Rules
27-07-2024	Robyn Chippindall	QBA	Teams of Three Report
06-08-2024	Sue Holburt	QBA	Nationwide Pairs

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded Sue Holburt and CARRIED

Business arising from Correspondence

GNOT Rules

Robyn Chippindall explained that Club GNOT regulations do not apply to teams participating in any further GNOT competitions therefore teams can be augmented with players who do not meet Club criteria. There is a possibility that this will be amended by the QBA.

- Robyn Chippindall to advise when there is certainty that the GNOT regulations will / will not change.

Reports

Treasurer's Report

The profit for the month is deceptive showing \$3658.41 as it includes \$3360.00 of team entry fees and the expenses will not show until August reports. However, that said, it is at least a profit in the main due to running the Teams of Three. The Teams of Three showed a profit of approx. \$300 and despite the tremendous strain and hours put in by Robyn and it is good to see a positive return.

The electricity bill was zero due to the contribution of the rebate from the government, another reason why our monthly loss was not bigger.

Table numbers are creeping up very slowly but that is increasing, a positive step.

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Robyn Chippindall CARRIED.

Teacher's Report

Sue Holburt advised that the next set of lessons will be held in November / December if a suitable time slot can be found.

Sue Holburt moved that the Teacher's report be accepted. Seconded by Judith Bramich CARRIED.

Convenor's Report

Robyn Chippindall reported that while the Sunnybank Bank Teams Congress on 4th August 2024 was very successful, it was extremely disappointing that the Convenor's family members had to be asked to help out in the kitchen because there were only 4 members who volunteered when at least 10 are required to adequately cover the day. The Committee discussed what should be done to address the situation and it was agreed that non-management roles should be advertised and filled at the AGM in the same way as for the Management Committee. This would include the position of Catering Co-ordinator who would be responsible for co-ordinating helpers at congresses of which there are 3 per year.

The Convenor also advised that she will be given Administration access to MyABF on the club's behalf as the club is obliged to use it for future congresses. A QBA representative will come to the club to do some training.

- Robyn Chippindall to organize MyABF training

Robyn Chippindall moved that the Convenor's report be accepted. Seconded by Bernice Cooper CARRIED.

Social Committee Report

Judith Bramich advised the committee that a Board Games spectacular had been organised for Saturday 17th August 2024. As it is a family afternoon, the club will only provide soft drinks.

General Business

New Memberships

Jenny Andrews moved that membership applications from Jacqueline Dex and Louis D'Souza be accepted. Seconded Judith Bramich CARRIED

The Committee would like to welcome the club's two newest members.

Practice Teams Session

Sue Holburt asked that the Committee approve a Teams Practice Session be conducted instead of a Sunday afternoon session. It was agreed that the most suitable time would be in November. Jo Neary has agreed to play at the session to help out as required.

- Robyn Chippindall to advise date of session

Dealing of Boards for Congresses

Robyn Chippindall advised that the cost of having the QBA deal boards for congresses is \$200 per congress. The Committee agreed that, as the club now has enough boards and cards, the Club should deal the boards for congresses.

The next meeting will be held at 1:30 pm on Wednesday 30th October 2024.

The meeting concluded at 2:53pm.

President

Secretary.....